

Ref no: MRC-AD/MIS/2023/265

## Designing the Maldivian Red Crescent Migration and Displacement Needs Assessment Report

Type of Contract:	Local Consultancy
Duration:	1 month

### Background

The Maldivian Red Crescent (MRC) is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with Units spanned all over the Maldives. It recruits members and volunteers, implements Programmes, and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

We are looking to publish our Migration and Displacement Needs Assessment Report and are seeking to hire a consultant to undertake the designing of the layout and graphics for the document under the guidance of the Senior Programme Officer – Migrant Support and Manager – Programmes and Services.

### Objective

The objective of this consultancy would be to design the template, develop the relevant infographics and other conceptual graphics based on content, other layout work of the MRC Migration and Displacement Needs Assessment Report to have it ready for printing and online publishing.

As a result of the Consultant's work, the following deliverables are expected:

- Design and layout development of MRC Migration and Displacement Needs Assessment Report 2023
- Development of layout, complete with photos, relevant infographics and conceptual graphics based on content, all comments, corrections, and changes finalized, ready for printing and online publishing.

### Deliverables of the Project

The Consultant required to provide the following design services, which shall include:

Task	Deliverable
Design and Layout development of the MRC Migration and Displacement Needs Assessment Report	The consultant will be required to complete design and layout of the full Migration and Displacement Needs Assessment Report, complete with photos, graphics, and layout in place, all comments, corrections, and changes finalized, ready for printing and online publishing.

### **Reporting Line**

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The consultant will report to and work in close and regular coordination with Senior Programme Officer – Migrant Support and Manager – Programmes and Services.

### **Experience**

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- At least 2 years of experience working in similar projects
- Relevant experience in the field
- Previous work with MRC or NGO experience in a similar role is highly desirable
- Quality of past work.
- Feasibility and quality of technical proposal.
- Feasibility of financial proposal.

### **Fees and payments**

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Consultant to receive MVR 18,000 – 22,000 MVR for the work.

### **Code of Conduct**

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During the term of consultancy, MRC Code of Conduct must be signed and thoroughly followed by the consultant.

### **Application**

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1. Cover Letter
2. Application must include a CV (if an individual)/ profile (if a company)
3. At-least three Samples of past work / portfolios
4. Recommendation letters

Application submission, with all required documents, to be made by 6<sup>th</sup> November 2023, Monday, 14:00 pm to: [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv)