

Ref no: MRC-AD/MIS/2024/443

**Consultant – First Aid & Support Services**

<b>Type of Contract:</b>	Local Consultancy
<b>Duration:</b>	3 Months

**Background**

The Maldivian Red Crescent (MRC) is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world’s largest humanitarian movement – the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation’s leading humanitarian organization, with Units spanned all over the Maldives. It recruits members and volunteers, implements Programmes, and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

**Objective**

The primary role of the consultant will be to support the strengthening and development of MRC’s First Aid Programme and Support Services, which includes review and update of the training manuals, trainer development Programme, relevant technical documents including SOP’s, guidance documents. The consultant will also work closely with the Programmes and Services department, MRC Units and coordinate alongside IFRC Global First Aid Reference center and local stakeholders.

**Deliverables of the Consultancy**

#	Deliverable
1	Review and update existing Trainings offered by MRC and relevant supporting technical documents as required (i.e., Training Content, Training Manuals etc.)
2	Support the implementation of Trainer Development Programme (including refreshers) within the consultancy period in coordination with MRCs Programmes & Services department at HQ
3	Support in the development of MRC’s First Aid Policy and supporting SOP’s and guidance documents (First Aid Trainings, First Aid Service Delivery, First Aid Trainer Pathway and additional requirements as identified by MRC) in consultation with MRC Programmes & Services department, MRC Units and its volunteers as required in coordination with IFRC Global First Aid Reference Center.
4	Support the inventory stock taking and maintenance of First Aid Training and Service-related Equipment’s
5	Development of First Aid Awareness module for different age groups and demographics to enhance First Aid outreach initiatives of MRC in consultation with MRC Programmes & Services department, MRC Units and its volunteers as required in coordination with IFRC Global First Aid Reference Center
6	Carryout orientation sessions for staff, volunteers and First Aid Trainers of necessary revisions as required by MRC

