

MRC-AD/MIS/2024/056

## Request for Quotations

### Design and production of bucket hats

#### Background

The Maldivian Red Crescent is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, and to prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with Units spanned all over Maldives. It recruits members and volunteers, implements Programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class, or political opinions.

Maldives is exposed to high temperature, with rise of due to global warming and climate change it can lead to negative health impacts. As part of MRC's Project: Strengthening Urban Youth Climate and Resilience Programming in South Asia, MRC is seeking a service provider to design and produce bucket hats as part of the awareness campaign around heat stress and health impacts in our society.

#### Purpose

We are looking for a service provider who can provide the following Service: -

- Design and bucket hats with relevant slogans/key messages around heat stress/action in accordance with MRC brand guideline and key messages from MRC.
- Production of 1000 bucket hats made with breathable and lightweight materials suitable for hot weather conditions.

#### Evaluation of Quotations

Quotations will be evaluated based on value for money and the most technically compliant offer.

#### Submission Guideline

Your offer should be submitted by email to [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv), no later than 08<sup>th</sup> February 2024, 14:00hrs.

Use the subject line: "Quotation for Design and production of Bucket Hats - MRCAD/MIS/2024/056 - [Your Organization Name]."

- All offers should be submitted on the company letterhead and duly stamped and signed.
- Price should be quoted in Maldivian Rufiyaa currency and must include design and per piece price.
- Quotation Validity: your offer must remain 30 days from the date of submission of the quotation before which a contract/ purchase order if awarded should be accepted by you.

#### Payment

Payment will be made within 14 days of satisfactory delivery of services and documents in good order via bank transfer at the bank account of the company. No advance payment will or can be made. Please specify your payment terms if different. Maldivian Red Crescent is exempted from payment of all types of taxes. For the service procurement, the service provider needs to clear all its government tax obligations under this contract and the MRC will not be responsible. The service provider may be requested by the MRC to provide tax payment proof.

For any further inquiries you may contact 3341009 or email [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv).