

## Consultancy Service – Technical Consultant - First Aid

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| <b>Type of Contract:</b> | Local Consultancy |
| <b>Duration:</b>         | 4 Months          |

### Background

The Maldivian Red Crescent (MRC) is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world’s largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation’s leading humanitarian organization, with Units spanned all over the Maldives. It recruits members and volunteers, implements Programmes, and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

### Objective

The primary role of the consultant will be to assess and analyze the existing First Aid Programme of MRC and provide support in reviewing the Programme, training manuals, trainer development Programme and overall, the First Aid Policy of MRC. During the consultancy, the consultant will also work closely with the Programmes and Services department and coordinate along with IFRC Global First Aid Reference center and local stakeholders.

### Deliverables of the Consultancy

| Task  | Deliverable  |
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| <p>Provide Technical support in the review process of MRC’s existing First Aid Programme and relevant technical documents including MRC’s First Aid Policy.</p> | <p>Consultant is required to: -</p> <ul style="list-style-type: none"> <li>Assess, review, and identify key gaps and areas of revision required for the existing First Aid Programme and First Aid Policy of MRC.</li> <li>Review and update MRC’s First Aid Policy in consultation with MRC Programmes &amp; Services department, MRC Units and as required in coordination with IFRC Global First Aid Reference Center and align with <i>International First Aid, Resuscitation and Education Guidelines</i>.</li> <li>Review and update existing Trainings offered by MRC and relevant supporting technical documents as required (i.e., Training Content, Training Manuals etc.) <i>Details requirement will be provided to consultant upon selection.</i></li> <li>Review and update MRC’s First Aid Trainer Pathway in accordance MRC’s First Aid Policy</li> <li>Provide technical assistance and support the attestation process of MRC’s First Aid Trainings.</li> <li>Development of First Aid Awareness module for different age groups and demographics to enhance First Aid outreach initiatives of MRC.</li> <li>Carryout orientation sessions for staff, volunteers and First Aid Trainers of necessary revisions as required by MRC</li> </ul> |
| <p><b>Support the Communications Team in the promotion &amp; advocacy of First Aid in Maldives</b></p>  | <p>The consultant will be required to support: -</p> <ul style="list-style-type: none"> <li>Review existing communication materials related to First Aid and provide support in the development of communication materials in First Aid.</li> </ul>  |

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| Contribute and support MRC activities around MRC First Aid Programme | <p>The consultant will be required to support: -</p> <ul style="list-style-type: none"> <li>• Providing technical Support to MRC in the executing of on-going First Aid Programme related activities in coordination with MRC Programmes &amp; Services Department.</li> <li>• Carryout orientation sessions for staff, volunteers and Trainers on necessary revisions as required by MRC.</li> <li>• Support MRC Programmes and Services Department in organizing First Aid Trainer refreshers as required.</li> <li>• Participate in meetings, workshops within the context of First Aid implementation and broader humanitarian work of MRC and its Strategic Plan 2019-2030</li> </ul> |
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### **Reporting Line**

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The consultant will report to the Manager, Programmes and Services and work in close and regular coordination with the Programme Officer – Health & Inclusion.

### **Experience**

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- Proficiency in development work, such as strategy, Policy, and Training development.
- Participated or completed Red Cross Red Crescent movement – related First Aid Training Programmes/ Workshops.
- Completed First Aid Training of Trainer Course of MRC (Preferred).
- Previous work with MRC or NGO experience in a similar role is highly desirable.

### **Fees and payments**

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Consultant Fee of 40,000 MVR. [Payment modality can be either a monthly fee or deliverable based to be agreed with selected candidate]

### **Code of Conduct**

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During the term of consultancy: -

- Actively work towards the achievement of the MRC's goals and objectives.
- The MRC Code of Conduct must be signed and thoroughly followed by the consultant.
- Abide by and work in accordance with the Red Cross and Red Crescent 7 Fundamental Principles.

### **Application**

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1. Cover Letter
2. Application must include a CV / National ID
3. Past work / project and Recommendation letters

**Application submission, with all required documents, to be made by 23<sup>rd</sup> August 2023, Wednesday, 14:00 pm to: [info@redcross.org.mv](mailto:info@redcross.org.mv)**