

Vacancy Announcement

Job title:	Project Associate – Women's Self Help Group Project (WSHG)
Contract Type:	Consultancy
Reports to:	Manager, Kulhudhuffushi City Office
Key Responsibility:	To develop, implement, and support implementing women's self-help group pilot project to support survivors of GBV including Violence Against Women with the aim of operationalizing the support groups in Kulhudhuffushi City.

Background

The Maldivian Red Crescent is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, and to prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, Offices and Units spanned all over Maldives. It recruits members and volunteers, implements Programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

Purpose

The Project Associate will be responsible for the implementation of the Women's self-help group pilot project being carried out by MRC in collaboration with UNFPA Maldives to support survivors of Gender Based Violence (GBV) including Violence Against Women with the aim of operationalizing the support groups in Kulhudhuffushi City. The Programme Associate will be expected to implement and monitor the project outputs and ensure that project maintains its objectives and that its activities result in the achievement of outputs according to project timeline.

The Project Associate will work under the supervision of the Manager - Kulhudhuffushi City Office and will work in coordination with the Senior Officer - Health and Inclusion at MRC Headquarters (MRCHQ)

Key tasks and responsibilities

- Overall implementation and monitoring of the Women's Self Help Group Pilot Project in Kulhudhuffushi City in line with project objectives, outcomes and workplan
 - Implement and monitor all project activities including fieldwork, facilitation of training and information sessions related to the project and work towards achieving project objectives.
 - Coordinate activities of the project in coordination with established women's self-help group members, stakeholders in Kulhudhuffushi City as well as MRC HQ and UNFPA Maldives
 - Monitor and evaluate overall progress on achievement of results and sustainability of Women's Self Help groups project established in Kulhudhuffushi City.
 - Support drafting and submitting progress reports in a timely manner.
 - Provide feedback to Manager – Kulhudhuffushi City Office, MRCHQ and donors on project strategies and activities.

Qualifications, Skills and Competencies

A Level or /Diploma in Project Management/developmental studies / health/ social sciences, or related field

Experience

- Priority will be given to individuals with experience in similar projects or projects management.
- Experience in humanitarian and/ or development work
- Experience in the area of health, wellbeing, psychology and social cohesion preferred.
- Experience in facilitating training and sessions preferred.
- Administrative skills and proficiency with Microsoft Applications (eg. Excel, Word etc)
- Ability to work effectively as part of a team.

Skills/knowledge

- Reliable, proven capacity to work independently and within a team.
- Coordination, reporting and analytical skills.
- Excellent written and spoken Dhivehi & English.

Competencies

- Interpersonal, good communication skills and able to build rapport with diverse groups in the community.
- Results focus dedicated and high standards of accountability.
- Organized and attention to detail.

Duties applicable

- Actively work towards the achievement of the MRC's goals and objectives.
- Abide by and work in accordance with the Red Cross and Red Crescent 7 Fundamental Principles.
- Perform any other work-related duties and responsibilities that may be assigned by the line manager.

Duration

06 months from the date of signing the contract.

Reporting Line

The consultant will report deliverables to the Manager - Kulhudhuffushi City Office

Fees and Payments

MVR 9000 monthly

Code of Conduct

During the term of consultancy, the MRC Code of Conduct must be signed and thoroughly followed by the consultant.

Application

- Letter of Interest
- Curriculum Vitae
- Copy / photo of ID card
- Copies of certificates

Applications must be emailed with job title in subject to: info@redcrescent.org.mv

Deadline: The deadline for application is 2 PM on 23rd May 2023.

Only short-listed candidates will be contacted for interviews.